

**Pfizer ERT  
Quick Drill 26-002  
January 2026**



**Standard Operating Procedures (SOPs)**



**Pfizer Kalamazoo Emergency  
Response Team  
STANDING  
OPERATING PROCEDURES  
2026**

These Standing Operating Procedures are issued  
under the authority of the Chief of the Department

Signed - \_\_\_\_\_

Date - \_\_\_\_\_

Copy \_\_\_\_\_ of \_\_\_\_\_

**Discussion**

- 5 – Is there a difference between Stand Operating Procedure and Standard Operating Guideline?
- 6 – How specific should SOPs be?
- 7 – In what format should SOPs be made available?

**Discussion**

- 1 – Why are SOPs important?
- 2 – How often should SOPs be reviewed?
- 3 – Who should have input on SOPs? And what type of input should they have?
- 4 – Does *everything* need to have a SOP?

